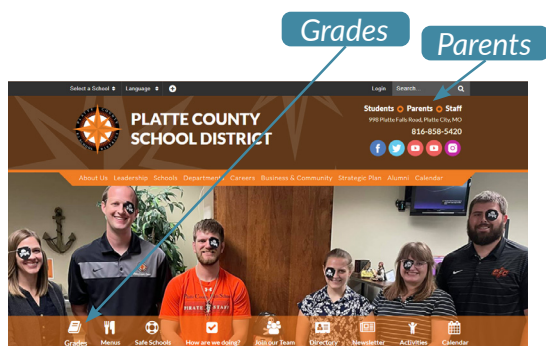# Canvas Observer Guide

Enhance your connection between your students and their education.

Platte County R-3's learning management system in grades 6-12 is Canvas. In Canvas, the "Observer" role is used for parents to allow them to see what is going on in their student's courses. With effective parent involvement, we can help drive student success.

How do I begin using Canvas?

Parents/guardians will receive a Canvas Observer code from each of their students. Once a parent has been paired with a student in Canvas, you will not need to be paired again (you'll remain paired throughout their 6th-12th grades). You can access the Canvas parent login, by clicking on the "Grades" quicklink or "Parents" tab on our website: **www. plattecountyschooldistrict.com**.

Creating a Canvas Observer Account

Visit **platteco.instructure. com/login/canvas**. Click on *"Parent of a Canvas User? Click Here For an Account."*

Enter the following information:

- Enter your name in the Your Name field.
- Enter your email in the Your Email field.
- Enter your password in the Password field.
- Re-enter your password in the Re-enter Password field.
- Enter the pairing code you received from your student in the *Student Pairing Code field.*

Agree to the terms of use by clicking the You agree to the terms of use checkbox. Click the *Start Participating button.*

Begin Observing

The Dashboard is the first thing you see when you log into Canvas. The Dashboard displays at-a-glance information about what is happening in all current courses for students you are observing.
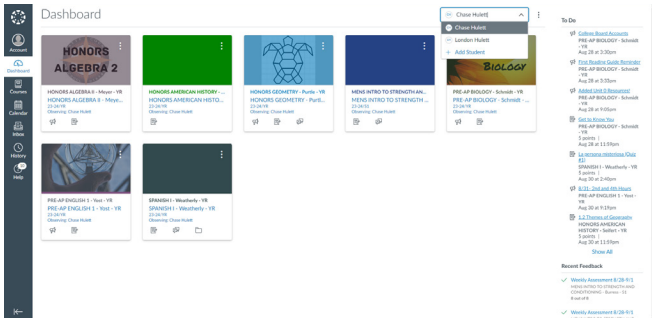
Observe Additional Students

To add a student to your Canvas Observer account, click *Account* in the left-hand navigation, then select *"Observing."* Type the next pairing code in the *Student Pairing Code* field and click the *Add Student* button.
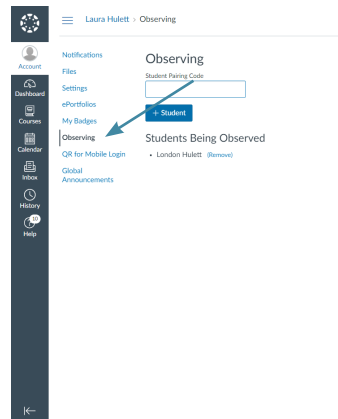
Set up Notification Preferences

You can receive Canvas notifications for the courses you are observing. Notifications are sent to Canvas contact methods listed in your account User Settings. Canvas includes a set of default notification settings. However, you can change the default settings by setting your own notification settings.

You can select one of four delivery frequency options for each notification type:

- Notify me right away
- Daily summary
- Weekly summary
- Don't send
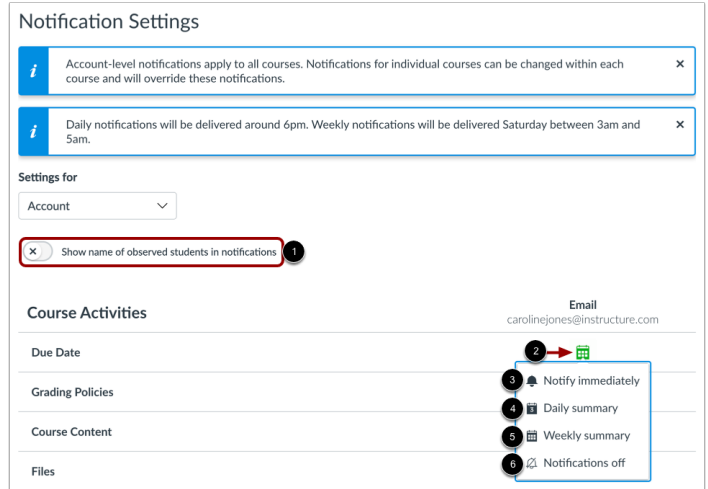
Who can I contact if I have questions?

If you have questions regarding Canvas observing, please contact your child's school for assistance.